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| 應收帳款‧催收整理表 |

單位：新台幣仟元

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| 日 期 | 姓 名 | 未 收 回  金 額 | 最 後  交易日 | 負責人 | 日前回收狀況 | 催收方針要點 | 催 收 員 | 經 過 | | | 備註 |
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