|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  | | | | 損益表 | | |  | | |
| 月份：　　年　　月 | | | |  | | |  | | |
| 會　計　課　目 | | | 本　　　　月 | | | 本　年　累　計 | | | 說　　　　明 | |
| 金　　　　　額 | | ％ | 金　　　　額 | | ％ |  | |
| 銷貨總額 | | |  | |  |  | |  |  | |
|  | 1.工 廠 | |  | |  |  | |  |  | |
|  | 2.國內廠商 | |  | |  |  | |  |  | |
|  | 3.國外廠商 | |  | |  |  | |  |  | |
| 銷貨退回 | | |  | |  |  | |  |  | |
| 銷貨折讓 | | |  | |  |  | |  |  | |
| 銷貨淨額 | | |  | |  |  | |  |  | |
| 銷貨成本 | | |  | |  |  | |  |  | |
| 銷貨毛利 | | |  | |  |  | |  |  | |
| 營業運用 | | |  | |  |  | |  |  | |
|  | | 1.運 費 |  | |  |  | |  |  | |
|  | | 2.郵 電 費 |  | |  |  | |  |  | |
|  | | 3.水 電 費 |  | |  |  | |  |  | |
|  | | 4.出 差 費 |  | |  |  | |  |  | |
|  | | 5.交 通 費 |  | |  |  | |  |  | |
|  | | 6.交 際 費 |  | |  |  | |  |  | |
|  | | 7.修 繕 費 |  | |  |  | |  |  | |
|  | | 8.文具印刷 |  | |  |  | |  |  | |
|  | | 9.雜 費 |  | |  |  | |  |  | |
|  | | 10.書報什誌 |  | |  |  | |  |  | |
|  | | 11.薪資支出 |  | |  |  | |  |  | |
|  | | 12.職工福利 |  | |  |  | |  |  | |
|  | | 13.租金支出 |  | |  |  | |  |  | |
|  | | 14.佣金支出 |  | |  |  | |  |  | |
|  | | 15.呆帳損失 |  | |  |  | |  |  | |
|  | | 16.保 險 費 |  | |  |  | |  |  | |
|  | | 17.廣 告 費 |  | |  |  | |  |  | |
|  | | 18.折 舊 |  | |  |  | |  |  | |
| 營業淨利 | | |  | |  |  | |  |  | |

主管：　　　　　　　　　　　　　　　　　製表：